

U.S. DEPARTMENT OF TRANSPORTATION

Federal Aviation Administration

REQUEST FOR COPIES OF MY COMPLETE AIRMAN FILE FROM THE AIRMEN CERTIFICATION BRANCH, AFS-760

PRIVACY ACT: This information is required under the authority of the Federal Aviation Act (Section 602). Certification cannot be completed unless the data is complete. Routine uses of records maintained in the system include categories of users and the purposes of such uses; i.e., to determine that airmen are certified in accordance with the provision of the Federal Aviation Act of 1958; repository of documents used by individual and potential employers to determine validity of airmen qualifications; to support investigative efforts of investigation and law enforcement agencies of Federal, State, and local governments; supportive information in court cases concerning individual status and/or qualifications in law suits; to provide data for the Comprehensive Airman Information System (CAIS); and to provide documents for microfilm and microfiche backup records.

Disclosure of your Social Security Number (SSN) is optional. Refusal to furnish your SSN will not result in the denial of any right, benefit, or privilege provided by law; however, failure to provide the SSN may result in the delay of a response or the processing of your inquiry.

Full Name (As it appears on the certificate/Please print)

(Date-of-Birth)

(Place-of-Birth)

(Social Security No./Certificate No./Class of Certificate No.)

(Address/No./Street/Apt/Suite/P.O. Box/R.D. No.)

(City)

(State)

(Zip Code)

I understand the fees for these copies are \$2 for Search of Records, \$3 for Certification of a file, 25 cents for the first page, and 5 cents for each remaining page.

_____ My method of payment will be a check or money order in the amount of \$10. I understand that if the cost of the file is more than \$10 I will be billed for the difference; however, if the cost of the file is less than \$10, a refund will be mailed to me.

Signature (Typed or Printed signature is not acceptable)

Date